



Head of Operations

100% (asap)

What we do at UniSieve

UniSieve started as an ETH Zürich spin-off in 2018. Today, we are a cleantech company headquartered in the heart of Zurich with a clear mission:

Decarbonize the Heavy-Emitting Industry via Sieving Membranes.

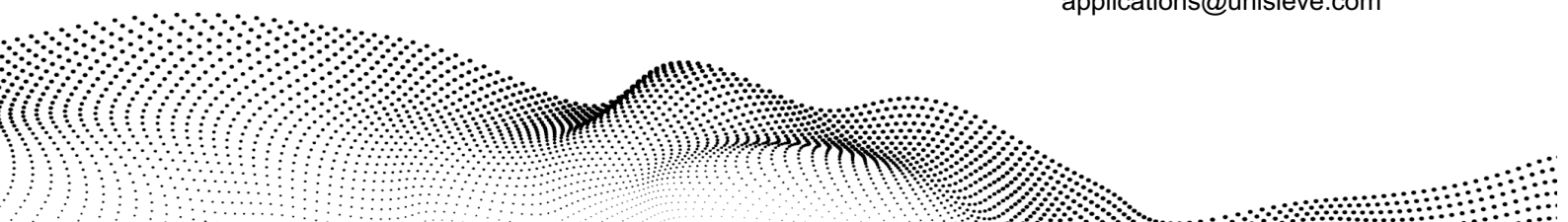
Separation and purification of liquids and gases are needed in many sectors. Today's state-of-the-art separation consumes over 10% of global energy! The UniSieve solution enables our clients to save up to 90% of this energy, drastically lowering the associated emissions and costs while improving production yields. That significantly contributes to a sustainable future in many industries and is a relevant step to Net-Zero.

The position

UniSieve has set up and controls all supply chain steps, from the base chemicals for the membranes to the turn-key containerized solutions. This includes chemical and coating processes, engineering, and construction of gas systems that comply with the high safety standards of the chemical and energy industry. Now, we are looking for a Head of Operations to scale up and optimize our supply chain to meet future demand.

The **Head of Operations** is responsible for scaling and managing the entire supply chain. This includes:

- ❑ **Plan** and execute **the entire production** with the team and **meet the timelines**. Review the growth expectations and scale the required supply chain steps to deliver orders on time.
- ❑ **Optimize operational processes** to guarantee all manufacturing phases are performed efficiently and effectively. Select and implement appropriate ERP systems, to comply with increasing organizational demands,
- ❑ **Intensify, extend,** and manage **external supplier** and sub-contractor partnerships.
- ❑ **Introduce QA/QC processes** for internal and external production steps ensuring excellent quality standards are met.
- ❑ **Ensure** that all required **safety standards are** met without exception.
- ❑ **Manage maintenance** demands for **internal production** equipment.



Your story

- Academic degree in engineering, science, technology, or similar.
 - Ideally: Training in project management, business administration, Six Sigma, or other process management training
- **5+ years of experience** working in an **industrial production/supply chain leadership** role in the Chemical, Energy, Engineering, or Industrial Manufacturing industry.
 - Ideally, combined expertise in coating processes, engineering of gas systems, and chemical production lines is a strong plus.
 - Ideally, you have already scaled or transformed part or the whole of a supply chain.
- Strong team leadership experience, with people coaching at the heart of what you do.
- **Experienced** in managing or even implementing **ERP systems**.
- Outstanding **project management skills**. Ability to anticipate bottlenecks, clarify project priorities, identify risks, and efficiently problem-solve.
- Plus: experience with legal contracts and processes for formalizing partnerships with suppliers and contractors.
- **Desire to live in Zurich, with a willingness to travel.**
- **Exceptional communication skills** are a necessity, with a high proficiency in **English**.

Your Mindset:

- **Vision driven:** Sharing our Mission, "Decarbonizing Heavy Emitting Industries via Sieving Membranes!" means you will be **working on a sustainable industry future**.
- **Solutions-oriented** mindset: believing **every problem is solvable** and using creativity and pragmatism to find solutions.
- **Strong ownership:** high awareness of the impact that is within your power of control. **Take the initiative** to meet the ambitions of company targets set.
- **Team player**, social, and cheerful nature.

What we offer:

- **Impact:** join our cleantech company to make a real difference for a sustainable future
- **Team:** be part of our dynamic, diverse, and welcoming team and grow with us.
- **Growth:** no boring routine, you will be frequently exposed to exciting challenges,
- **Your work counts:** experience the direct progress your contribution adds to UniSieve's mission.
- **Place:** central and modern workplace in the heart of Zurich: Binzstrasse 9.
- **Fun:** Work hard, play hard. We enjoy doing sports and many team events together.

Are you thrilled to build up UniSieve together with us? We are looking forward to receiving your application and meeting you in person! **Please send your CV to: applications@unisieve.com**